

Studio Policies 2011-2012

Impact Dance Center upholds these standards to create a positive experience and nurturing atmosphere for every dancer and their family. By registering at Impact Dance Center, you agree to the following:

CODE OF CONDUCT

1. Food and drinks are not allowed in the homework room or reception area. **Food and drink are allowed at the kitchen and table areas only. Only bottled water is allowed in the dance rooms.**
2. Dancers not adhering to their class-appropriate attire will be given a verbal warning. Dancers who are not dressed appropriately on the second occurrence, will be invited to observe class. Impact Dance Center's Dress Code is available on the studio website.
3. Impact Dance Center is not responsible for lost personal items. There is a Lost/Found cubby that should be checked regularly for missing items. Please do a 'dance bag check' before leaving the studio. The Lost/Found cubby is donated to Goodwill once a month.
4. **Dance education requires "hands on" instruction as well as verbal instruction.** Instructors will regularly critique dancers by touching their arms, legs, feet, hips, back and head to move them in the correct position. Instructors will also verbally correct and praise dancers during class.
5. **Parents and visitors are not permitted to enter any classroom or tap on viewing windows to achieve the attention of a dancer.**
6. **Students arriving more than 15 minutes late to class will be invited to observe.** If you are going to be late, please call the studio and ask for the teacher to be notified.
7. **Impact Dance Center is a dance education facility and does not provide childcare.** It is the responsibility of each parent to pick-up their child immediately following their classes. We advise parents of younger dancers (3-6) to stay at the studio while their child is in class. Parents must supervise younger siblings while in the viewing area. Absolutely no loud or disruptive behavior will be tolerated. Younger siblings must stay in the viewing areas with their parents where they can be supervised while their older sibling is in class.
8. For everyone's safety, young dancers may not walk across the street or parking lot unsupervised. 'Playing' in the parking lot is prohibited.
9. Negative attitude and/or volatile scenes are not tolerated at Impact Dance Center. **Impact Dance Center and its management reserves the right to refuse services to any person who does not act in accordance with the policies and decisions set forth.**
10. Directors and Instructors of Impact Dance Center will discuss only your (or your child's) progress and not other students' progress at the Studio. Please do not compare yourself or your children to other dancers. **Instructors determine class placement, your support in their decisions and selection of class placement is necessary.**
11. **Support & Encouragement** - During times of success and discouragement, parental support is vital. In these days of instant gratification, dance is an art form that requires old-fashioned hard work. The discipline required by dance comes not only from the dancer, but from his/her parents. Regular attendance in scheduled classes is vital. Willing participation and eagerness to take what he/she is given and make it her own are qualities that will carry your child through many lessons in life.

TUITION POLICIES

1. **ALL PAYMENTS MADE TO IMPACT DANCE CENTER ARE NON-REFUNDABLE AND NON-EXCHANGEABLE INCLUDING, BUT NOT LIMITED TO: TUITION, COSTUMES, AND PERFORMANCE TICKETS.**
2. **TUITION IS DUE ON THE 1ST OF EVERY MONTH, LATE BY THE 10TH.** A late fee of \$20 will be billed to your account on the 11th. If you are absent for the first lesson of the month, please make the appropriate payment before the late cutoff. For your convenience, Impact Dance Center offers online payments and has a mail drop box.
3. As a courtesy to our clientele, Impact Dance Center offers enrollment in automatic bill pay, charged on the 1st of each month. If you would like to opt-in, please fill out the Credit/Debit card Authorization Form.
4. **Tuition is not transferable to the preceding or following month, or to another student.** There are no deductions will be made for missed classes. **Any changes to your schedule must be made in writing before the 1st of the month.** *In order to process your request, please fill out an Add/Drop Form at the Front Desk.* **Account holder is responsible for any charges made to account after the 1st of the month.**
5. Insufficient funds or declined charges are required to cover the check or charge with a money order, cashier's check, or cash along with a \$25.00 returned check/declined charge fee, within 3 days of notification.
6. **Tuition remains the same each month regardless of whether it is a 5-week month or shortened month due to holidays. Tuition is not pro-rated, refunded or credited for missed classes or holidays.**
7. **There is a yearly registration fee of \$25.00.** If you or your child drop and re-enroll in the same year, a registration fee will be charged to your account.
8. We kindly ask that you call in and notify the studio if your child is going to miss class due to illness, school events, vacation, financial problems, change in schedule or any other factors interfering with the established and hereby agreed upon. Impact Dance Center assumes the responsibility to notify all students of any schedule changes.

PERFORMANCES & COSTUME

1. Each year Impact Dance Center presents two Dance Concerts (December & July) which enable all our students the opportunity to showcase their dance skills and routines. Our mission is to create lasting and cherished memories for everyone involved. The July Concert is held in a professional theater and requires students to purchase a costume(s) for each class in which he/she is enrolled. Participation in the annual revue is entirely optional; however, you agree to notify the studio/instructor by January 15, 2012 if you or your child will be unable to participate. Tickets will be sold in advance on a first come first serve basis. A detailed recital packet will be available in the spring. You are required to participate in any and all scheduled events once you decide to partake in the July recital. This includes the Finale of the performance, Studio Rehearsal, and Dress Rehearsal. **If you or your child misses dress rehearsals, you will not be able to perform in the July recital.**
2. Costume costs: December Winter Fantasy All levels \$20, July Concert [Petite Division \$65, Entry-Level 1 \$75, Level 2-5 \$85]. Costume payments are non-refundable and non-transferable. By purchasing a costume(s), you are securing your spot and commitment to the show. Costume payments must be made in full by January 15, 2012. **Costumes are not able to be returned and costume deposits/fees are non-refundable.**

MEDIA & INTERNET AGREEMENT

Impact Dance Center is a place for children and adults to train in a safe, friendly environment. As part of our ongoing efforts to keep our clientele safe and protect the artistic integrity of our faculty and staff, Impact Dance Center enforces a strict code of conduct with regards to media and internet entities including but not limited to Facebook, MySpace, YouTube, Vimeo, Tumblr, etc.

1. **All choreography taught by Impact Dance Center Faculty and performed by its students is property of Impact Dance Center.**
2. Unless otherwise stated by studio directors, **there is no videotaping of any kind during class hours.** If you or your child posts any video of an Impact Dance Center class, dance, or performance without permission or consent of Studio Directors, you or your child could be dismissed from Impact Dance Center, forfeiting any and all fees paid.
3. **By registering at Impact Dance Center, you and/or your child recognize that our dance families are a representation of Impact Dance Center** and any inappropriate photos, videos, blogs, and/or internet postings appearing to be offensive or detrimental to Impact Dance Center or its faculty/staff will result in a meeting and potential dismissal from the studio. By registering at Impact Dance Center, you and/or your child's picture and/or likeness can and will be used for any and all advertising purposes including, but not limited to: the Impact Dance Center website, Facebook pages(s), YouTube, Vimeo, etc., as well as newspapers, magazine articles, and any other advertising materials that Impact Dance Center engages in.